



SMILE Community Action Agency

– Serving St. Martin, Iberia and Lafayette Parishes –

Craig A. Mathews
Interim CEO

SMILE Board Officers

Marlon Lewis
President

Mary Batiste
Vice-President

Geri Brown
Secretary

Vonda LeBlanc
Treasurer

Lindsey Halley
Parliamentarian

SMILE BOARD OF DIRECTORS MEETING NOTICE

ST. MARTIN PARISH	IBERIA PARISH	LAFAYETTE PARISH
Mr. Scody Prade	VACANT	Ms. Janice Dixon
Ms. Vonda LeBlanc	Ms. Sandra Moore	Ms. Mary Batiste
Mr. Thomas Guidry	Ms. Geri Brown	VACANT
Mr. Richard Potier	Ms. Peggy Paul	Ms. Lindsey Halley
Mr. Zachary Landry	Ms. Lois Boutte	VACANT
Mr. Christopher Bourda	Mr. Marlon Lewis	Mr. Ronald Cormier

Interim Chief Executive Officer: Craig A. Mathews

Departmental Directors

- Irma Bourgeois, Director of Field Operations
- Chantelle Joseph, Interim Chief Financial Officer
- TBA – Human Resources Director
- Ruth Foote, Director of Grants/Communications
- Vanessa Williams, Health & Wellness Project Director
- Hilda Wiltz, Resource Program Manager
- Susannah Malbreaux, RSVP Project Director
- Rita McCoy, Executive Administrative Assistant

FROM: GERI BROWN, SECRETARY
SMILE BOARD OF DIRECTORS

DATE: September 20, 2018

SUBJECT: SMILE BOARD OF DIRECTORS MEETING

The SMILE Board of Directors’ meeting has been scheduled for:

DATE: Monday September 24, 2018

PLACE: St. Martin Parish School Board Office
600 Corporate Blvd.
Breux Bridge, LA 70517

TIME: 6:00 p.m.

Please plan to attend. If you are unable to attend, please contact the Central Office at (337) 234-3272. We look forward to seeing you at the meeting.

(337) 234-3272
www.smilecaa.org

P.O. Box 3343, Lafayette, LA 70502
501 St. John Street

TDD 711
Fax (337) 234-3274

**SMILE Community Action Agency
Board of Directors Meeting Agenda
Monday, September 24, 2018
Lafayette, LA
(1968-2018)**

- I. Call to Order
- II. Meditation
- III. Pledge of Allegiance
- IV. The Promise of Community Action/Read in Unison:
Community Action Changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- V. SMILE Mission Statement/Read in Unison:
SMILE Community Action Agency is to serve as a clearinghouse for community needs, with a focus on health, education, and economic stability, the betterment of all disadvantaged individuals, children and families that we encounter.
- VI. Roll Call
- VII. SMILE Board of Director's Meeting Protocol (Please be guided by our Protocol located in the front of packet.)
- VIII. Public Comment – (Blue Cards shall be turned in no later 5:45 p.m.)
- IX. New Business
 - a.
- X. Approval of the SMILE Board of Director's Meeting Minutes of August 27, 2018
- XI. Committee Reports
 - a. Finance Committee Report of September 17, 2018
 - b. Human Resources Committee Report of September 17, 2018
 - c. Planning Committee Report of September 24, 2018
- No Report** - Appraisal Committee, Equal Opportunity Committee, Booster Committee, Audit and Risk Oversight Committee, Bylaws Committee, Communications Committee and For Profit Committee
- XII. Action Items
 - a. August 2018 Statement of Revenue & Expenditure – Finance
 - b. Approval of CSBG Activity Report for the Month of August 2018 – CEO
- XIII. CEO Report for the month of September 2018 (summary included in packet)
- XIV. Resolutions
 - a. Milton Potier – Richard Potier's Brother – SMILE Board Member
- XV. Correspondence
 - a. RSVP In-Kind Contribution Form

- b. Corporation for National and Community Service (RSVP) Monitoring Report
- c. Louisiana Workforce Commission Equal Opportunity and Compliance Division Monitoring Report
- d. Louisiana Housing Corporation (LIHEAP) Monitoring Report

XVI. Announcements

- a. Solicitation of RSVP Door Prizes for the 21st Annual “Connections for Independent Living” Expo

XVII. Adjournment