



SMILE Community Action Agency

– Serving St. Martin, Iberia and Lafayette Parishes –

Christopher Williams, Ph.D.
Chief Executive Officer

SMILE Board Officers
Marlon Lewis
President

Mary Batiste
Vice President

Geri Brown
Secretary

Vonda LeBlanc
Treasurer

Lindsey Halley
Parliamentarian

SMILE BOARD OF DIRECTORS MEETING NOTICE

ST. MARTIN PARISH

Mr. Scody Prade
Ms. Vonda LeBlanc
Mr. Thomas Guidry
Mr. Richard Potier
Mr. Zachary Landry
Mr. Christopher Bourda

IBERIA PARISH

Mr. Wallace Ozenne
Ms. Sandra Moore
Ms. Geri Brown
Ms. Peggy Paul
Ms. Lois Boutte
Mr. Marlon Lewis

LAFAYETTE PARISH

Ms. Janice Dixon
Ms. Mary Batiste
Mr. John Billiot
Ms. Lindsey Halley
Ms. Africa Arceneaux
Mr. Ronald Cormier

Chief Executive Officer: Christopher Williams, Ph.D.

Departmental Directors

Irma Bourgeois, Director of Field Operations
Stephen Woods, Temporary Chief Financial Officer
Ruth Foote, Director of Grants/Communications
Vanessa Williams, Health & Wellness Project Director
Hilda Wiltz, Resource Program Manager
Susannah Malbreaux, RSVP Project Director
Rita McCoy, Executive Administrative Assistant

FROM: GERI BROWN, SECRETARY
SMILE BOARD OF DIRECTORS

DATE: May 23, 2018

SUBJECT: SMILE BOARD OF DIRECTORS MEETING

The SMILE Board of Directors' meeting has been scheduled for:

DATE: Tuesday, May 29, 2018
PLACE: Lafayette Central Office
501 St. John Street
Lafayette, LA 70501
TIME: 6:00 p.m.

Please plan to attend. If you are unable to attend, please contact the Central Office at (337) 234-3272. We look forward to seeing you at the meeting.

(337) 234-3272
www.smilecaa.org

P.O. Box 3343, Lafayette, LA 70502
501 St. John Street

TDD 711
Fax (337) 234-3274

**SMILE Community Action Agency
Board of Directors Meeting Agenda
Tuesday, May 29, 2018
Lafayette, LA
(1968-2018)**

- I. Call to Order
- II. Meditation
- III. Pledge of Allegiance
- IV. The Promise of Community Action/Read in Unison:
Community Action Changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- V. SMILE Mission Statement/Read in Unison:
SMILE Community Action Agency is to serve as a clearinghouse for community needs, with a focus on health, education, and economic stability, the betterment of all disadvantaged individuals, children and families that we encounter.
- VI. Roll Call
- VII. SMILE Board of Director's Meeting Protocol (Please be guided by our Protocol located in the front of your board binder.)
- VIII. Public Comment – (Blue Cards shall be turned in no later 5:45 p.m.)
- IX. Approval of the SMILE Board of Director's Meeting Minutes of April 23, 2018
- X. Committee Reports Verbal
 - a. Finance Committee Report of May 14, 2018
 - b. Human Resources Committee Report of May 14, 2018
 - c. Communications Committee Report of May 24, 2018
- No Report** - Executive Committee/Appraisal Committee, Equal Opportunity Committee, Planning Committee, Booster Committee, Audit and Risk Oversight Committee, Bylaws Committee, and For Profit Committee
- XI. Action Items
 - a. May 2018 Statement of Revenue & Expenditure – Finance
 - b. Approval of Agency Wide Budget – Finance
 - c. Personnel Actions – Human Resources
 - d. Approval of CSBG Quality Improvement Plan – CEO
 - e. Approval of CSBG Activity Report for the Month of May 2018 – CEO
- XII. CEO's Report for the month of April 2018
 - a. Update on SMILE HS/EHS
 - b. Staff Profile – Vanessa Williams, Health & Wellness/Youth Initiative

XIII. Resolution

a.

XIV. New Business

a. Appointment of the Planning Committee Chairperson – Mr. Ronald Cormier

XV. Correspondence

a. Louisiana Housing Corporation Letter – CHDO Approved

XVI. Executive Session

a. Royal Hill vs. SMILE Community Action Agency, Fifteenth Judicial District Court, #C-20165045 L

b. SMILE vs. U.S. Department of Health and Human Services, et al, United States District Court for the Western District of Louisiana, 6:17-CV-00966

c. Information Personnel Matters

XVII. Announcements

XVIII. Adjournment