

# MEETING NOTICE

**TO: Human Resources Committee Members**

Janice Dixon  
Zachary Landry  
Deidre Ledbetter

Peggy Paul  
Richard Potier

**FROM: Geri Brown, Chairperson**

**DATE: February 16, 2018**

**RE: Monthly Human Resources Committee Meeting**

\*\*\*\*\*

**The SMILE Community Action Agency's Human Resources Committee will meet:**

**Date: Monday, February 19, 2018**

**Time: 6:00 p.m.**

**Location: St. Martin CAC  
2097 Terrace Road  
St. Martinville, LA 70582**

**Please plan to attend. If you are not able to attend, please contact Ms. Chaisson-Pitre, Interim Director of Human Resources at (337) 408-2544. Thank You!**

**HUMAN RESOURCES COMMITTEE MEETING  
St. Martin Community Action Center**

**Revised Agenda  
Monday, February 19, 2018  
6:00 p.m.**

- I. Call to Order**
  
- II. Prayer**
  
- III. Roll Call**
  
- IV. Unfinished Business**
  - a. Safety Committee Schedule – Wednesday, February 28<sup>th</sup>**
  
- V. New Business**
  - a. Personnel Actions**
  
- VI. Announcement**
  - a. None**
  
- VII. Adjournment**