



SMILE Community Action Agency

– Serving St. Martin, Iberia and Lafayette Parishes –

Christopher Williams, Ph.D.
Chief Executive Officer

SMILE Board Officers
Thomas Guidry
President

Mary Batiste
Vice President

Geri Brown
Secretary

Vonda LeBlanc
Treasurer

Deidre Ledbetter
Parliamentarian

SMILE BOARD OF DIRECTORS MEETING NOTICE

ST. MARTIN PARISH

Mr. Scody Prade
Ms. Vonda LeBlanc
Mr. Thomas Guidry
Mr. Richard Potier
Mr. Zachary Landry
Mr. Christopher Bourda

IBERIA PARISH

Mr. Wallace Ozenne
Ms. Sandra Moore
Ms. Geri Brown
Ms. Peggy Paul
Dr. Deidre Ledbetter
Mr. Marlon Lewis

LAFAYETTE PARISH

Ms. Janice Dixon
Ms. Mary Batiste
Mr. John Billiot
Ms. Lindsey Halley
Ms. Africa Arceneaux
VACANT

Chief Executive Officer: Christopher Williams, Ph.D.

Departmental Directors

Irma Bourgeois, Director of Field Operations
Stephen Woods, Temporary Chief Financial Officer
RoxAnne Chaisson-Pitre, Temporary Director of Human Resources
Ruth Foote, Director of Grants/Communications
Vanessa Williams, Health & Wellness Project Director
Hilda Wiltz, Resource Program Manager
Susannah Malbreaux, RSVP Project Director
Rita McCoy, Executive Administrative Assistant

FROM: GERI BROWN, SECRETARY
SMILE BOARD OF DIRECTORS

DATE: December 11, 2017

SUBJECT: SMILE BOARD OF DIRECTORS MEETING

The SMILE Board of Directors' meeting has been scheduled for:

DATE: Monday, December 18, 2017

PLACE: **Magnolia Park Center**
100 W. Park Street
St. Martinville, LA 70582

TIME: 6:00 p.m.

Please plan to attend. If you are unable to attend, please contact the Central Office at (337) 234-3272. We look forward to seeing you at the meeting.

(337) 234-3272
www.smilecaa.org

P.O. Box 3343, Lafayette, LA 70502
501 St. John Street

TDD 711
Fax (337) 234-3274

**SMILE Community Action Agency
Board of Directors Meeting Agenda
Monday, December 18, 2017
St. Martinville, LA**

- I. Call to Order
- II. Meditation
- III. Pledge of Allegiance
- IV. The Promise of Community Action/Read in Unison:
Community Action Changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- V. SMILE Mission Statement/Read in Unison:
SMILE Community Action Agency is to serve as a clearinghouse for community needs, with a focus on health, education, and economic stability, the betterment of all disadvantaged individuals, children and families that we encounter.
- VI. Roll Call
- VII. SMILE Board of Director's Meeting Protocol
- VIII. Public Comment – (Blue Cards shall be turned in no later 5:45 p.m.)
- IX. Approval of the SMILE Board of Director's Meeting Minutes of November 27, 2017
- X. Committee Reports
 - a. Verbal Report of the Planning Committee of December 13, 2017
 - b. Verbal Report of the Finance Committee of December 11, 2017
 - c. Verbal Report of the Human Resources Committee of December 11, 2017
- XI. Action Items
 - a. Finance – Budget – November 2017 Statement of Revenue & Expenditure – Step Increase
 - b. Human Resources – Step Increase – Personnel Actions
- XII. CEO's Report for the month of November 2017
 - a. Approval of CSBG Activity Report for the Month of November 2017
 - b. Update on SMILE HS/EHS
 - c. Organization Chart
 - d. Facilities Update
 - e. Board Approval for 2016-2017 CSBG Close-Out
- XIII. Resolution
 - a. Mable Matthew Potier – Richard Potier's Mother – Board Member
- XIV. New Business
 - a.

XV. Executive Session

- a. Keith Stutes vs. St. Martin Iberia Lafayette Community Action Agency, Fifteenth Judicial District Court, #C-20172108 G
- b. Royal Hill vs. SMILE Community Action Agency, Fifteenth Judicial District Court, #C-20165045 L
- c. SMILE v. U.S. Department of Health and Human Services, et al, United States District Court for the Western District of Louisiana, 6:17-CV-00966
- d. Wendell Garrett and Tristyan Garrett individually and on behalf of their minor child Dajah Garrett vs Lawanna Thibodeaux and SMILE, Fifteenth Judicial District Court , #C-20172181 G
- e. New Iberia Open Meetings Law Complaint – No Findings
- f. Africa Arceneaux vs. St. Martin Iberia Lafayette Community Action Agency Small Claims Division City Court of Lafayette #2017CVS03682

XV. Nomination Committee Recommendation – Deidre Ledbetter, Chairperson

XVI. Election of Officers 2018

XVII. Announcements

XVIII. Adjournment