



# SMILE Community Action Agency

– Serving St. Martin, Iberia and Lafayette Parishes –

Christopher Williams, Ph.D.  
Chief Executive Officer

SMILE Board Officers  
Thomas Guidry  
President

Mary Batiste  
Vice President

Geri Brown  
Secretary

Vonda LeBlanc  
Treasurer

Deidre Ledbetter  
Parliamentarian

## SMILE BOARD OF DIRECTORS MEETING NOTICE

### ST. MARTIN PARISH

Mr. Scody Prade  
Ms. Vonda LeBlanc  
Mr. Thomas Guidry  
Mr. Richard Potier  
Mr. Zachary Landry  
Mr. Christopher Bourda

### IBERIA PARISH

Mr. Wallace Ozenne  
Ms. Sandra Moore  
Ms. Geri Brown  
Ms. Peggy Paul  
Dr. Deidre Ledbetter  
Mr. Marlon Lewis

### LAFAYETTE PARISH

Ms. Janice Dixon  
Ms. Mary Batiste  
Mr. John Billiot  
Ms. Lindsey Halley  
Ms. Africa Arceneaux  
Mr. Fernando Perez Viart

**Chief Executive Officer:** Christopher Williams, Ph.D.

### Departmental Directors

Irma Bourgeois, Director of Field Operations  
Brenda Foulcard, Chief Financial Officer  
RoxAnne Chaisson-Pitre, Temporary Director of Human Resources  
Ruth Foote, Director of Grants/Communications  
Vanessa Williams, Health & Wellness Project Director  
Hilda Wiltz, Resource Program Manager  
Susannah Malbreaux, RSVP Project Director  
Rita McCoy, Executive Administrative Assistant

**FROM:** GERI BROWN, SECRETARY  
SMILE BOARD OF DIRECTORS

**DATE:** October 18, 2017

**SUBJECT:** SMILE BOARD OF DIRECTORS MEETING

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The SMILE Board of Directors' meeting has been scheduled for:

**DATE:** Monday, October 23, 2017  
**PLACE:** Iberia Community Action Center  
722 Walton Street  
New Iberia, LA 70560  
**TIME:** 6:00 p.m.

Please plan to attend. If you are unable to attend, please contact the Central Office at (337) 234-3272. We look forward to seeing you at the meeting.

(337) 234-3272  
www.smilecaa.org

P.O. Box 3343, Lafayette, LA 70502  
501 St. John Street

TDD 711  
Fax (337) 234-3274

**SMILE Community Action Agency  
Board of Directors Agenda  
Monday, October 23, 2017  
New Iberia, LA**

- I. Call to Order
- II. Meditation
- III. Pledge of Allegiance
- IV. The Promise of Community Action/Read in Unison:  
*Community Action Changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.*
- V. SMILE Mission Statement/Read in Unison:  
*SMILE Community Action Agency is to serve as a clearinghouse for community needs, with a focus on health, education, and economic stability, the betterment of all disadvantaged individuals, children and families that we encounter.*
- VI. Roll Call
- VII. Public Comment – (Blue Cards shall be turned in no later 5:45 p.m.)
- VIII. Approval of the SMILE Board of Director's Meeting Minutes of September 25, 2017
- IX. Committee Reports
  - a. Verbal Report of the Planning Committee of October 11, 2017
  - b. Verbal Report of the Human Resources Committee of October 12, 2017
  - c. Verbal Report of the Finance Committee of October 12, 2017
  - d. Verbal Report of the Bylaws Committee of October 12, 2017
- X. Action Items
  - a. Revision to Bylaws – Article VII Section 5 – Bylaws Committee
  - b. Well Ahead Smoke Free Worksite Program – Planning Committee
  - c. Personnel Actions
- XI. CEO's Report for the month of September 2017
  - a. Approval of CSBG Activity Report for the Month of September 2017
  - b. Board Portal Demonstration
  - c. Update on SMILE HS/EHS
  - d. Agency Budget
- XII. Resolution
  - a. Tracy James Ozenne – Wallace Ozenne's Brother – Board Member
- XIII. Correspondences
  - a. Louisiana Housing Corporation – Annual Monitoring Review for FY 2016
  - b. Fernando Perez Viart Resignation

XIV. New Business

- a. Updated Budget Proposal

XV. Executive Session

- a. Keith Stutes vs. St. Martin Iberia Lafayette Community Action Agency, Fifteenth Judicial District Court, #C-20172108 G
- b. Royal Hill vs. SMILE Community Action Agency, Fifteenth Judicial District Court, #C-20165045 L
- c. SMILE v. U.S. Department of Health and Human Services, et al, United States District Court for the Western District of Louisiana, 6:17-CV-00966
- d. Wendell Garrett and Tristyan Garrett individually and on behalf of their minor child Dajah Garrett vs Lawanna Thibodeaux and SMILE, Fifteenth Judicial District Court , #C-20172181 G

XVI. Announcements

XVII. Adjournment