

**SMILE Community Action Agency  
Board of Directors Agenda  
Monday, September 25, 2017  
St. Martinville, LA**

- I. Call to Order
- II. Meditation
- III. Pledge of Allegiance
- IV. The Promise of Community Action/Read in Unison:  
*Community Action Changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.*
- V. SMILE Mission Statement/Read in Unison:  
*SMILE Community Action Agency is to serve as a clearinghouse for community needs, with a focus on health, education, and economic stability, the betterment of all disadvantaged individuals, children and families that we encounter.*
- VI. Roll Call
- VII. Public Comment – (Blue Cards shall be turned in no later 5:45 p.m.)
- VIII. Seating of Board Member (Iberia Parish)
- IX. Executive Session
  - a. Discussion of Removal of Africa Arceneaux
  - b. Africa Arceneaux vs. Dr. Christopher Williams (SMILE), et al, Fifteenth Judicial District Court, #C-20171655E
  - c. Keith Stutes vs. St. Martin Iberia Lafayette Community Action Agency, Fifteenth Judicial District Court, #C-20172108 G
  - d. Royal Hill vs. SMILE Community Action Agency, Fifteenth Judicial District Court, #C-20165045 L
  - e. SMILE v. U.S. Department of Health and Human Services, et al, United States District Court for the Western District of Louisiana, 6:17-CV-00966
  - f. Wendell Garrett and Tristyan Garrett individually and on behalf of their minor child Dajah Garrett vs Lawanna Thibodeaux and SMILE, Fifteenth Judicial District Court , #C-20172181 G
- X. Approval of the SMILE Board of Director's Meeting Minutes of July 24, 2017  
Approval of the SMILE Board of Director's Executive Committee Meeting Minutes of July 31, 2017  
Approval of the SMILE Board of Director's Executive Committee Meeting Minutes of August 2, 2017  
Approval of the SMILE Board of Director's Executive Committee Meeting Minutes of August 30, 2017  
Approval of the SMILE Board of Director's Executive Committee Meeting Minutes of September 11, 2017
- XI. Committee Reports
  - a. Verbal Report of the Human Resources Committee PP & PM of August 5, 2017
  - b. Verbal Report of the Human Resources Committee of August 8, 2017
  - c. Verbal Report of the Finance Committee of August 2, 2017
  - d. Verbal Report of the EO Committee of August 28, 2017 – No Report

- f. Verbal Report of the Bylaws Committee of August 8, 2017
- g. Verbal Report of the Human Resources Committee of September 11, 2017
- h. Verbal Report of the Finance Committee of September 11, 2017

XII. Action Items

- a. On-going Personnel Policies and Procedures Manual Updates. 303.1 701.1-701.5, 808.1, 906.1 – HR Committee
- b. Personnel Actions – Reduction in Force – HR Committee
- c. Board of Director’s Policies & Procedures Manual – HR Committee
- d. Update on Salary Adjustment Request – Finance Committee
- e. Updated Bylaws Revisions – Bylaws Committee

XIII. CEO’s Report for the month of July 2017

- a. Approval of CSBG Activity Report for the Month of July 2017
- b. Board Portal Demonstration
- c. Updated Budget Proposal
- d. Update on SMILE HS/EHS

XIV. Resolution

- a. Resolution for CSBG 2018 Grant Application
- b. Dexter Clay – Hilda Wiltz’s Brother – SMILE Central Office
- c. Wilson James Johnson, Jr. – Susannah Malbreaux’s Nephew – SMILE Central Office
- d. Harold Johnson – Susannah Malbreaux’s Brother – SMILE Central Office

XV. Correspondences

- a. Allison Olivier’s Resignation
- b. Louisiana Youth for Excellence (LYFE) Grant Approval \$17,500
- c. HUD Counseling Grant Letter - \$20,132
- d. Open Meetings Law Complaint #17-0009

XVI. New Business

- a. Election of Vice-President
- b. Lease Agreement – Community Development Institute Head Start (CDIHS)

XVII. Announcements

XVIII. Adjournment