

# MEETING NOTICE

TO: Human Resources Committee Members

Geri Brown  
Janice Dixon  
Zachery Landry

Peggy Paul  
Richard Potier  
Fernando Perez-Viart

FROM: Deidre Ledbetter, Chairperson

DATE: August 1, 2017

RE: Monthly Human Resources Committee Meeting

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The SMILE Community Action Agency's Human Resources Committee will meet:

Date: Tuesday, August 8, 2017

Time: 5:30 p.m.

Location: St. Martin CAC  
2097 Terrace Road  
St. Martinville, LA 70582

Please plan to attend. If you are not able to attend, please contact Ms. Chaisson-Pitre, Temporary Director of Human Resources at (337) 408-2544.

Thank You!

# HUMAN RESOURCES COMMITTEE MEETING

Agenda  
August 8, 2017  
5:30 p.m.

- I. Call to Order
  
- II. Prayer
  
- III. Roll Call
  
- IV. Old or Unfinished Business
  - a. Ongoing Personnel Policies & Procedures Manual Updates
  - b. Update on Salary Adjustment Request
  
- V. New Business
  - a. Personnel Actions
  
- VI. Adjournment