

**SMILE Community Action Agency
Board of Directors Agenda
July 24, 2017
New Iberia, LA**

- I. Call to Order
- II. Meditation
- III. Pledge of Allegiance
- IV. The Promise of Community Action/Read in Unison:
Community Action Changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- V. SMILE Mission Statement/Read in Unison:
SMILE Community Action Agency is to serve as a clearinghouse for community needs, with a focus on health, education, and economic stability, the betterment of all disadvantaged individuals, children and families that we encounter.
- VI. Roll Call
- VII. Public Comment
- VIII. Approval of the SMILE Board of Director's Meeting Minutes of June 19, 2017
- IX. Committee Reports
 - a. Human Resources Committee of July 19, 2017
 - b. Report of the Finance Committee of July 17, 2017
 - c. Report of the Planning Committee of July 20, 2017
 - d. Report of the EO Committee of July 18, 2017
- X. Action Items
 - On-going Personnel Policies and Procedures Manual Updates. This month covers Section 400, Section 500, Policy 802 and Policy 808. (HR)
 - Approval of Personnel Actions (HR)
 - Line of Credit Renewal (Must be Authorized) (Finance)
 - Louisiana Youth for Excellence (LYFE) Positive Youth Development Grant Application (Grants)
 - LWC - Equal Opportunity Policy Form Update (EO)
 - LWC - Civil Rights Assurance Form Update (EO)
 - LWC - Sexual Harassment Policy Form Update (EO)
 - SMILE Agency - Sexual Harassment Policy Form Update (EO)
- XI. CEO's Report for the month of June 2017
 - a. Approval of CSBG Activity Report for the Month of June 2017
 - b. SMILE EHS / Health and Safety Report
 - c. Copy of Approved Bylaws
 - d. CEO Six Month Report
- XII. Resolution
 - a. Darlene Marie Batiste – Lindsey Halley's Cousin – Board Member

- b. John Adrian Duplechain – Lindsey Halley’s Cousin – Board Member
- c. Matthew DeWayne Captain – Melta Captain’s Son – Alexander Head Start Center
- d. St. Landry HS/EHS Grant Indirect Cost

XIII. Correspondences

- a. Resignation Letter from Marcus Bryant
- b. Letter from HUD for Grant Submission

XIV. Unfinished Business

None

XV. New Business

None

XVI. Executive Session

- a. Africa Arceneaux vx. Dr. Christopher Williams (SMILE), et al, Fifteenth Judicial District Court, #C-20171655E
- b. Keith Stutes vs. St. Martin Iberia Lafayette Community Action Agency, Fifteenth Judicial District Court, #C-20172108 G
- c. Royal Hill vs. SMILE Community Action Agency, Fifteenth Judicial District Court, #C-20165045 L
- d. Discussion of Deficiency Report for HS/EHS
- e. Discussion of the Professional Competence of John Billiot

XVII. Announcements

XVIII. Adjournment