

(Amended July 20, 2017)

**SMILE Community Action Agency
Board of Directors Agenda
July 24, 2017
New Iberia, LA**

- I. Call to Order
- II. Meditation
- III. Pledge of Allegiance
- IV. The Promise of Community Action/Read in Unison:
Community Action Changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- V. SMILE Mission Statement/Read in Unison:
SMILE Community Action Agency is to serve as a clearinghouse for community needs, with a focus on health, education, and economic stability, the betterment of all disadvantaged individuals, children and families that we encounter.
- VI. Roll Call
- VII. Public Comment
- VIII. Approval of the SMILE Board of Director's Meeting Minutes of June 19, 2017
Approval of the SMILE Board of Director's Executive Committee Meeting Minutes of July 10, 2017
Approval of the SMILE Board of Director's Executive Committee Meeting Minutes of July 19, 2017
- IX. Committee Reports
 - a. Verbal Report of the Human Resources Committee of July 19, 2017
 - b. Verbal Report of the Finance Committee of July 17, 2017
 - c. Verbal Report of the Planning Committee of July 20, 2017
 - d. Verbal Report of the EO Committee of July 18, 2017
- X. Action Items
 - a. On-going Personnel Policies and Procedures Manual Updates. This month covers Section 400, Section 500, Policy 802 and Policy 808. (HR)
 - b. Approval of Personnel Actions (HR)
 - c. Line of Credit Renewal (Finance)
 - d. Louisiana Youth for Excellence (LYFE) Positive Youth Development Grant Application (Grants)
 - e. LWC - Equal Opportunity Policy Form Update (EO)
 - f. LWC - Civil Rights Assurance Form Update (EO)
 - g. LWC - Sexual Harassment Policy Form Update (EO)
 - h. SMILE Agency - Sexual Harassment Policy Form Update (EO)
 - i. Board Resolution for St. Landry HS/EHS Grant Indirect Cost
 - j. Executive Board Ability to Act on HS/EHS Eminent Issues
 - k. Board Approval for Contractual Agreement for Legal Services
 - l. Board Approval to Release Unrestricted Funds to Provide Legal Services
 - m. Salary Recommendation - Transportation

- XI. CEO's Report for the month of June 2017
 - a. Approval of CSBG Activity Report for the Month of June 2017
 - b. SMILE HS/EHS Health and Safety Report
 - c. Discussion of Deficiency Report for HS/EHS
 - d. Copy of Approved Bylaws
 - e. CEO Six Month Report

- XII. Resolution
 - a. Darlene Marie Batiste – Lindsey Halley's Cousin – Board Member
 - b. John Adrian Duplechain – Lindsey Halley's Cousin – Board Member
 - c. Matthew DeWayne Captain – Melta Captain's Son – Alexander Head Start Center

- XIII. Correspondences
 - a. Resignation Letter from Marcus Bryant
 - b. Letter from HUD for Grant Submission

- XIV. Unfinished Business

- XV. New Business

- XVI. Executive Session
 - a. Africa Arceneaux vs. Dr. Christopher Williams (SMILE), et al, Fifteenth Judicial District Court, #C-20171655E
 - b. Keith Stutes vs. St. Martin Iberia Lafayette Community Action Agency, Fifteenth Judicial District Court, #C-20172108 G
 - c. Royal Hill vs. SMILE Community Action Agency, Fifteenth Judicial District Court, #C-20165045 L
 - d. Discussion of the Professional Competence of John Billiot
 - e. Grievance Committee Recommendation of Hearing on 7/17/17

- XVII. Announcements

- XVIII. Adjournment